



Board Meeting  
Tuesday, January 6, 2009 – 6:30pm  
The Velvet Vine

Board Members Present: Cassy Papajohn, Alicia Carr, Robin Meadows, Lisa May, Hope Wood, Barb Philipp, Madeline Daley

Board Members Absent: Denise Archuleta, Chris Booth

Meeting Called to Order: Lisa May called the meeting to order at 6:37 pm

Minutes were motioned to be approved from November and December by Barb Philipp and second by Robin Meadows

#### Membership Report:

- 289 members
- Membership Directory – will be sent electronically and a few hard copies for the rinks and coaches boxes
  - Cassy will send to membership through email
  - Include legend / key of membership types

#### Treasurer Report:

- Over \$8,000 in general account
- Over \$6,000 in test fund
- \$14,000 in savings account
- Money Market Account remains as it is

#### Club Ice:

- Club Ice this Saturday, Jan 10<sup>th</sup> from 10:00 – 11:30
- Robin is getting doughnuts, juice, and coffee
- Lisa will get balloons
- Madeline will check with Dirck that we can use the tables
- Robin will be providing prizes to all skaters who play games
- Barb will manage the Merchandise table
- Will post and have info on Stars On Ice tickets for February 12<sup>th</sup> at Pepsi Center at 7pm
  - Cassy will post in the newsletter
  - Madeline will manage the orders
- Madeline states that Kelly is confirmed for February Club Ice

#### Social Ice Dance:

- Madeline will call to see if we can get additional ice for a social dance session

#### Denver Invitational:

- Sent in for the sanction last month and don't have it yet – waiting to hear from them
- Sanction has had a lot of questions about test track series – may ask that we be able to release the announcement and then announce the Test Track series later
- Deadline for entries has been delayed to Feb 6<sup>th</sup>
- Need to post on website that announcement is coming, what the entry deadline is and that registration will be online. Can also include components for compulsories
- Online registration has been tested and is working and ready to go

#### Keystone:

- Have a CD of photos that Lisa will get to us to have loaded onto the website
- Need to continue to have all the DFSC merchandiser at all events
- Need to find out if we can put warmers or heaters in the gazebo area
- DJ would like to return for the event again
- Event Planner approached Lisa and would be interested in utilizing some of our skaters for her events
- Scarves were a huge hit
- Need to develop roles and responsibilities with a schedule to allow all Board members and volunteers to attend to their responsibilities
- May want to do an in-town show as well at BelMar or Southlands
- Need to get the scarf count from Denise so we can determine how many scarves we need to order to cover the Adult Synchro teams
- Need to keep music and registration going through one person and need to send confirmations of registration – need to think for next year about making a hard deadline for registration and turn people away after that deadline

#### Showtime on Ice:

- Hotline number has been established (303-781-2334) where you can leave messages and Jean Ray is checking messages on Thursdays.
- A website has been developed for the show. It can be accessed through a link on our website
- Committee Meetings will be 1<sup>st</sup> Thursday of each month
- Each person being paid will be placed under contract
- SOI Financials are managed by a Treasurer and Colorado's President has taken on that role
- Sanction for the Show has not yet been received because the show's date conflict with several other shows
- Show participants will be required to have their costumes made by the show's designated dress makers

#### Apparel:

- Need to have apparel at all club events
- Need apparel for this Saturday's club ice – Lisa will get it and bring it this Saturday
- To keep members expectations realistic as to how often they can order and when they will receive it, need to determine how many times a year they can order and when
  - November 1– to get in time for Christmas
  - April 1
- Thought of making an adult clothing item like a hoodie with the non-skate logo
- Need to have an order table at DI
- Wait until we see what orders we get at Club Ice before deciding if we want to order a size run
- Lisa will purchase a clothing rack and a bin to store it in

#### Classified Section on the Website:

- Alicia will talk to Julie about managing a classified section
- Alicia will develop a form and rules around the process

#### Judge / Official Scholarships:

- Develop parameters for awarding officials and judges scholarships
- How does a judge or official request funding from the club for travel, school, etc?
- Robin will lead develop of a program to determine how monies are awarded – should it be a gift to congratulate them for getting a certain level of appointment? Cassy and Robin will contact correct individuals to find out how it can be done
- Cassy will partner and give her examples of what we may want to use

#### Coach Registration with USFS:

- Coaches have to go through background check process now – new process
- Coaches can not put student on ice for test, show or competition if they have not completed this process
- Whose issue is it to ensure that coaches have completed this process? The Club must manage this and ensure that we are complying with the USFS process. Test Chair and Competition Chair must double check and verify.

#### ISI Worlds Financial:

- Profits were split between Denver and Colorado Club – our portion was \$668.30
- Robin will transfer the amount from the ISI Account to DFSC General Account
- DFSC still has remaining inflatables. We will continue to try to sell them. In one year from November, we will revisit with Colorado Club on what we may have sold and we will share the loss or profit at that point.
- Inflatables will be used in DI goodie bags and attempted to be sold at DI.
- Robin is attempting to sell the inflatables through school stores in Douglas County

#### Nominating Committee:

- Cassy will provide information to the committee on how to facilitate
- Barb volunteered to serve on the committee
- We need to have committee within 60 days of the Annual Meeting and the candidates within 30 days of the Annual Meeting

#### New Business:

- Annual Meeting
  - 6:30pm – Goodson Recreation Center

Meeting Adjourned: Lisa May adjourned the meeting at 8:48pm

Next Meeting: Tuesday, February 10<sup>th</sup> at 6:30pm at The Velvet Vine